

e-CourtReporter Presents:  
**e-Tips Newsletter**

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“I love deadlines. I especially love the whooshing sound they make as they fly by.”  
Douglas Adams

**Keith Vincent: Customizable Toolbars in Total Eclipse 3.2**

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## **e-Power Video Tutorial Training**

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Whether you're an Eclipse beginner or a power user, you can learn a great deal with e-Power Video Tutorials. With these easy-to-use training tools, “*Seeing is Understanding.*”

Total Eclipse Visualizers are short “how-to” videos that come with your Total Eclipse CAT software CD. Although each video lasts only 1 or 2 minutes, the Visualizers are too large to download. So if you have downloaded Total Eclipse and want to have the Visualizers too, just call 1-800-800-1759 and ask for the Total Eclipse update CD from Advantage Software. A small shipping fee will apply.

Complete list of e-Power Video Tutorials available:

1. Total Eclipse Mini-Tour
2. A Total Eclipse Overview - *.3 NCRA CEU*
3. Keyboard Magic: The Realtime Editing Kit - *.4 NCRA CEU*
4. Interactive Realtime Transcription - *.3 NCRA CEU*
5. Eclipse Automatic Number Conversion - *.3 NCRA CEU*
6. Eclipse Form Fields and Automatic Indexing - *.3 NCRA CEU*
7. Translation Magic: Prefixes, Suffixes, Conflicts and More - *.3 NCRA CEU*
8. AccuCap: Total Eclipse Captioning - *.6 NCRA CEU*

You can order or view samples of all e-Power Tutorials at: <http://www.KVincent.com>

## **Upcoming 3-day Total Eclipse e-POWER Workshops**

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**Honolulu, HI      October 8-10, 2004**

For more details: [www.EclipseNT.com](http://www.EclipseNT.com)

### Customizable Toolbars in Total Eclipse 3.2

Each year the annual convention of the National Court Reporters Association is the occasion for a beefy new release of Total Eclipse. So what's new in Version 3.2? I'll just mention a few items worth checking out. Others will be the subject of upcoming E-Tips.

There are now **100 Visualizer movies** in Total Eclipse. Check 'em out. They're not just for new users.

In the "Help" column of menus, check out the **Lesson Player**. Schools can use it to teach steno theory, grade speed and accuracy exercises, and mark progress. It also supports a new **Lesson Player Edition of the Efficient Editing Tutorial**. Total Eclipse 3.2 disks install the "3rdTutor-L" components automatically. Thus, a new user or a student could immediately go to "Install Lesson" to see all the chapters of the tutorial that are available. Installing a lesson gives the individual user a fresh copy of a tutorial chapter, without disturbing the master lessons or the progress of other Eclipse users or students on a computer.

Check out this humble improvement. To search for an asterisk, just open the **"Find" dialogue** and enter \* just one time. (Hey, you used to have to enter \*\*\* because an asterisk by itself was a wildcard symbol.)

Check out the new tricks of **"Apostrophe Flip"** (Alt A). It used to be a two-way toggle ('s versus s'), but now it can do much more. It can remove the apostrophe, break down contractions (e.g., "you'd" could be "you would," "you had," or "you did"), or create contractions for block-marked words (e.g., "you have" becomes "you've").

Check out a few audio improvements. If your computer's been prone to **audio synchronization drift**, you'll probably notice that even in very, very long documents, the audio playback is right on the money. A new method of dealing with timecodes is at work behind the scenes.

Also, in the "Edit" section of User Settings, check out **"Audio auto-play."** Putting a check in the box next to this item means that if you're using audio playback and you either open the globaling dialog or use "Type in Text" to temporarily suspend Hyperkeys, Eclipse will pause the audio while you're typing. When you finish typing, audio playback resumes automatically.

Check out the **Globaling Dialog "Suggestions"** box. This opens the dialog for "Additional entry suggestions," including Mistrokes. It's a fast method to get the ways that your dragged and dropped keys could screw up "KARL/KARL = {S:MR. CARLSON}."

There's one major enhancement that you'll probably notice right as you enter Total Eclipse 3.2. That's the new **Customizable Toolbars**. You can now have as many as six toolbars, although I doubt that most people will want to use that many. Going to the "View Toggles" dialog (Shift Ctrl F3) is a fast way to turn specific toolbars on or off.

If you do want to "Customize Toolbars," just go to the "Window" column of menus. "Customize Toolbars" is right below "View Toggles." When the dialog opens, click on the arrow where it says "Select toolbar to modify." For example, you could modify the 1st toolbar. Maybe you don't want to "Show text" next to each icon to describe its function. Maybe you don't want to use "Large icons." You're free to arrange the toolbars so that so you can take maximum advantage of your display space and easily get to the functions you need.

There's an icon available for every item in the menu system, which is the list that you'll see on the left side of the "Add," "Remove," and other buttons. On the right side of these buttons, you'll see the icons that are currently a part of the toolbar you're modifying. So it's easy to click on an unwanted icon and remove it. Likewise you could click on a spot in your list where you want to insert an item, then select from the available icons on the left and use the "Add" button. Naturally, there's a new Visualizer movie to illustrate the process of customizing your toolbars.

By the way, the default toolbars are set up to work on even an 800x600 display. There's also a portable settings file that provides default display settings with toolbars for a 1024x768 display. If you'd like to use this .SET file, I'll make it available on the E-Tips page of my website, [www.KVincent.com](http://www.KVincent.com). Just go to the description for E-Tip #39, where you see it says: "Click here to download Eclipse portable settings file for 1024x768 Display." After downloading, you could enter Eclipse, go to the User Settings dialog, and press "Import Settings." You'd have to "Look in" your Desktop, but you'd then find "1024x768 Display."

If you're a current subscriber to the Eclipse support and updates program, there are a couple of ways of getting the Total Eclipse 3.2 update. You can connect to the internet and open Total Eclipse to go to the "Help" column of menus and select "Internet support." That will take you to the "Advantage

Software Support" page. You could then download "EclNTup.exe" and "3rdTutor-L" from the "Updates" section of CR-NET.

Although each Visualizer movie lasts only 1 or 2 minutes, they're too large to download. So if you want to have the *Visualizers* too, just call 1-800-800-1759 and ask for the Total Eclipse update CD from Advantage Software. A small shipping fee will apply.

## Product of the Month

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### **This month we thought we would try something different...**

Recently those of us at e-CourtReporter, LLC have lost a dear 12-year old cousin (Steven Bennett) a 25-year old nephew (Anthony Quayle) and a wonderful brother (Rick Denos, age 45) to cancer, as well as, our Eclipse user and trainer (Ann Ellingson – she would say “30 something”). We are also aware that there are several of our clients and dear friends dealing with breast cancer.

What we would like to do is raise a few bucks in support of those dealing with cancer and in memory of those whose lives were taken early by this disease. Most likely we all know of someone who has passed away or is currently battling some type of cancer. There are many organizations that reach out to those with each type of cancer, but the American Cancer Society deals with cancer in general. Please take a few moments to donate **\$5.00** via the following link to the American Cancer Society:

[https://www.cancer.org/asp/donate/don\\_multi\\_donate.asp?navToScreen=don\\_1](https://www.cancer.org/asp/donate/don_multi_donate.asp?navToScreen=don_1)

Please email us at: [e-courtreporter@pobox.com](mailto:e-courtreporter@pobox.com) to let us know you did. Next month we will announce how much we Eclipse users have contributed to support the fight against cancer. Remember, we are only asking for a \$5.00 donation. If you can give more than that, I'm sure it would be put to great use, but we are not asking for more than just \$5.00.

Wishing all of you great health and a long life!

Thank you,

Robert G. Denos

## Who Are We?

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**Wil Wilcox** is a freelance court reporter in Los Angeles, California, and has been a technology consultant for reporters since 1995. Since 1998, he and Robert Denos have been the Advantage Software representatives for Southern California.

**Keith Vincent** is a freelance court reporter in Houston, Texas. He's been an Advantage Software rep, trainer, and tester since 1992. In 1997 he wrote the Hyperkeys tutorial for Eclipse users.

**Robert Denos** is the manager and event coordinator for e-CourtReporter, LLC.

Any questions on seminars or workshops should be directed to Robert at this address:

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### Disclaimer

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