

e-CourtReporter Presents:
e-Tips Newsletter

No. 6 – September 20, 2001

Wil Wilcox: The Speaker Icon and Volume Control
Keith Vincent: World Currencies

Dear Friends:

Words cannot express the shock and dismay at the horrific terror that occurred in New York City; Washington D.C.; and Pennsylvania last week. Our hearts and our prayers go out to the victims, their family and friends for this devastating loss of lives.

In the true American spirit, however, it has been heartening to see the outpouring of emotion in support of our national and local charities and for our Government leaders as they wrestle with the difficult task of an appropriate response to this terrorist action.

As we look toward the uncertainties of the next few months, we at e-CourtReporter feel strongly that we should maintain "Business as usual." We must not let this group of terrorists stop the American spirit or our way of life. All e-CourtReporter workshops and seminars scheduled will remain on calendar unless otherwise cancelled due to unforeseen circumstances. If you are registered for an upcoming event, we will notify you of any such changes as they occur. Our travel plans are current as long as the airlines maintain business. Please understand if our flights are cancelled, we will do our best to get to all locations via another form of transportation, providing we have enough notice.

God Bless You and God Bless America!

Wil's e-Tip

The Speaker Icon and Volume Settings

Here is a tip regarding setup for audiosync. If you don't have a master volume control (speaker icon) in your system tray (the right-hand side of your task bar) you can install it there. Just click on the "Start Button," go up to "Settings" and click on "Control Panel," then double-click on the "Multimedia" icon. Click on the "Audio" tab. Then click "Show Volume Control on the taskbar." Please also notice in the

"Multimedia Properties" Window that there is an icon for "Playback" and "Recording."

Click on the "Recording" icon to adjust the recording setting of your microphone.

You can now click on "OK" and then close both Control Panel and My Computer. Your system tray now has a speaker icon. Single click on this icon to bring up the Volume Control.

Click anywhere on the desktop to close it. Double-click on the speaker icon to bring up the Master Volume Control box. Close it the same way.

Keith's e-Tip

World Currencies

I was not thinking of the World Trade Center or the Pentagon when I began this E-Tip just a few days prior to September 11, 2001. In New York alone, the thousands lost are from more than 30 nations. If only we could replace the approximately 180 currencies in the world today with a single, universal exchange of compassion.

EclipseNT has no problem with pounds, yen, Euros, etc. So here's the 1, 2, 3 on £, ¥, or €.

1. Dictionary entries

An update of the default Eclipse settings file is now in progress which will allow you to use braces to surround a currency name in your steno dictionary if you want EclipseNT to automatically use the appropriate international symbol during automatic number conversion.

KWR*EPB as in 1/THOU/KWR*EPB

Defined as: {yen} Sample translation: ¥1,000

Defined as: yen Sample translation: 1,000 yen

2. Metadictionary entries

Part of the settings file update is an enrichment of the metadictionary. The names of the world's currencies are being added to the metadictionary, as in these examples:

```
{pounds}={/"%/?VMN}
```

```
{Euros}={/"%/?VMN}
```

If you discover a missing currency or if some new nation emerges, you can add to the list. For example, if Texas declared independence tomorrow and adopted the "Prairie Dog" as its currency, I could add the following line to my metadictionary:

```
{Prairie Dog}={/"%/?VMN}
```

3. Add to your Numbers Vocabulary

The "Numbers" section of your User Settings (Alt U) is the last piece of the picture. When you click on the "Vocabulary setup" button in the upper right, you'll see "Currency setup" in the lower-right corner of the dialogue. Here's a tiny example of the kind of things the settings update will include:

```
P/pound/pounds/£^/1.0
```

```
N/pence/pence/^p/0.01/!
```

```
Y/yen/yen/¥^/1/!
```

```
CD/Canadian dollar/Canadian dollars/Can$^/1.0
```

```
C/cent/cents/^ cents/0.01/!
```

```
IL/lira/lire/^ Lit/1/!
```

```
E/Euro/Euros/€^/1.0
```

or you could use the following instead: E/Euro/Euros/^ EUR/1.0

The first letter(s) -- for example, IL -- can be used as part of a number conversion trigger. Perhaps you already use a dictionary entry defined as {#W} to force a number to be written out. Well, an {#MIL} entry could trigger an Italian lira conversion. (The "M" here stands for money.)

And the rest of the story? The "pound/pounds" is just distinguishing the singular and plural forms of the currency name.

Next come any special symbols that are used when number conversion is occurring. For example, £[^] and ¥[^] mean that the pound symbol or yen symbol goes immediately in front of the digits. The [^] EUR means there's a space and then the EUR after the digits. How did I type the £ symbol? I used the Special Character command (Ctrl W) to insert £ while I was in an EclipseNT text document. I then copied it (Ctrl C) and returned to my User Settings where I pasted it in (Ctrl V).

I've given two examples for Euros. Some people will want to use the € symbol, as in €125. Others will prefer to use EUR, as in 125 EUR, perhaps because the € symbol is still new and not well supported by some litigation software and transcript condensing programs.

The ! or the 1.0 is just a way of indicating whether there is a decimal point used in this currency. When you write "Canadian dollars," what comes next may indicate cents -- as in Can\$5.25. When you write 325 "yen," that's the end of the number.

1. Dictionary.
2. Metadictionary.
3. Numbers Vocabulary.

By the way, my EclipseNT tutorial is also being updated to include a more detailed treatment of world currencies.

I'll make next week's tip much shorter.

Upcoming 3-day EclipseNT e-POWER Workshops

Houston, TX Oct 26-28, 2001

Costa Mesa, CA Nov 9-11, 2001

Las Vegas, NV Feb 1-3, 2001

For more details: www.EclipseNT.com

We'd also like to thank the great EclipseNT users who have joined us at one of our many workshops and we hope to see you again soon!

Who Are We?

Wil Wilcox is a freelance court reporter in Los Angeles, California, and has been a technology consultant for reporters since 1995. Since 1998, he and Robert Denos have been the Advantage Software representatives for Southern California.

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Robert Denos is the manager and event coordinator for e-CourtReporter, LLC.

Any questions on seminars or workshops should be directed to Robert at this address:

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Disclaimer

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