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# e-Tips Newsletter



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### Eclipse Users Group VirtuCon 6

Starts January 2, 2025

Info available soon at [EclipseUsers.com](http://EclipseUsers.com)

### Recording Available: Eclipse Scoping Webinar

Presented in September 2024,  
the recording from this 6-hour class  
is now available.

For info: [4kvincent@gmail.com](mailto:4kvincent@gmail.com).

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Keith Vincent

## Eclipse Autoreplacements: Little-Known Tricks

In September, I presented a six-hour Eclipse scoping webinar, but time constraints forced me to barely mention **Eclipse autoreplacements**. They correct typing errors for many common words, but they also act as typing shortcuts. For example, my steno for “I don’t understand” is KWROPBDZ (yondz), and I put “yondz=I don’t understand” in User Settings, Programming, Autoreplacements so that it’s available for speed-typing. You can create an unlimited number of such typing shortcuts.

Years ago, I created **a macro for Shift+Alt+A to turn a typing error into an autoreplacement**. Let’s say your cursor is on “need” and you dropped the word “really.” You accidentally type “realy” and you know that’s an easy typing error for you. You could move over and type “really”, then place your cursor at the beginning of the next word. **With your cursor on the “n” of “realy really need”, the keyboard command Shift+Alt+A would delete the “realy” and would add “realy=really” in your Autoreplacements table**. I believe that macro and that keyboard command are part of the Eclipse defaults. If it does not work on your computer, you can go to User Settings, Edit, Macros, and Import from the Portable Macros folder. There’s a file called “Error becomes Autoreplacement.mac”. Once you import that portable macro, you could select it and use the Edit button to make sure it has the speedkey Shift+Alt+A (or a different keyboard command, if you prefer.)

Also, **an Autoreplacement can end with a macro command**. For example, “**ste=Street{M:Cap 2 words back}**” would allow you to type “ste” as a shortcut for “Street” and then Eclipse would use the “Cap 2 words back” macro to go capitalize the name of the street. This presumes you have a macro that you want to use, and the {M:name} syntax must be at the very end of the autoreplacement.

## Creating an Eclipse Autoreplacement in the Globaling Dialogue



*Here's a tip about Autoreplacements that Will offered a few years ago. It's still great advice today.*

Has this ever happened to you? You're working on a transcript within Eclipse. You want to type in a missing word, like "matter". However, your finger slips and you type: **mattre**.

**You can teach Eclipse to automatically replace "mattre" with "matter"**. Whenever you type "mattre" and press the Enter key or the spacebar or any punctuation key (in other words, something that is not a letter or a number), then the autoreplacement would kick in.

This is nothing new, but it may be news to some people. Just go to the "Programming" section of Eclipse user settings, select "Autoreplacements", click on "Modify" and then add this line:

```
mattre=matter
```

**You could also set up a shortcut to be an autoreplacement for a phrase that keeps coming up.** Here's an example:

```
wcb=Worker's Compensation Board
```

So far so good. **However, you can also create an autoreplacement while in the Globaling dialogue. There's even a Visualizer that shows how this can be done.** While you're in the Globaling dialogue, you can press F1 to open the Help page that includes a Visualizer icon. Also, you do NOT need steno to work in the Globaling dialog.

Let's say that I type "wcb" in my transcript, and I want to replace that with "Worker's Compensation Board" AND I also want to teach Eclipse that this will be a shortcut that I want to be able to use whenever I need to type in that phrase. I could use the globaling dialogue to do all of this at the same time.

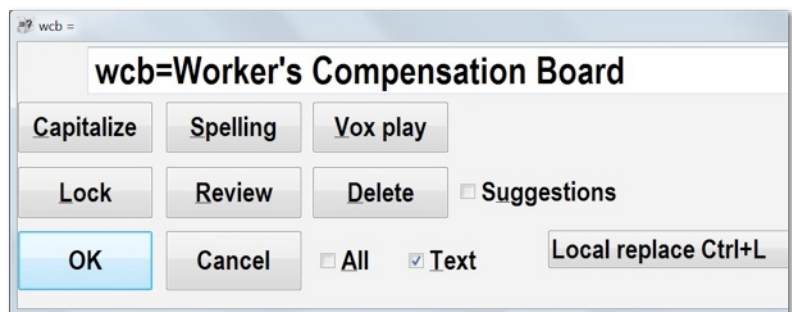
Let me break this down, step by step:

First, I'll **type** in "wcb". (Case-specific! WCB or Wcb or wCB, etc. could all mean different things.)

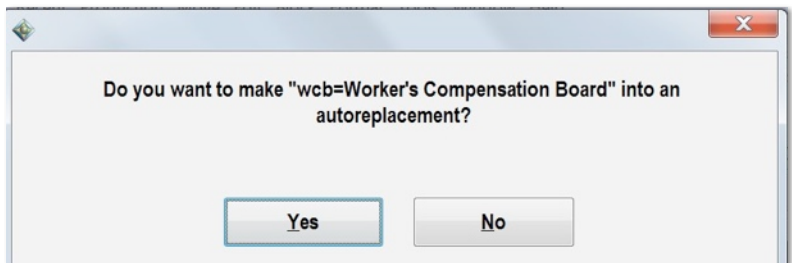
Second, I'll **mark** "wcb" and **press Ctrl G** (or use Hyperkey g) to open the Globaling dialogue.

Third, I'll **add on** to "wcb" so that it reads like this: "wcb=Worker's Compensation Board"

Fourth, I'll **click on "Text" because the replacement has nothing to do with steno.** I'll also **select "Local replace."**



Fifth, when I click on "OK", Eclipse asks:



At this point I could just click on "Yes" (or press the Enter key) and that sets up "wcb" as an autoreplacement. It's not job-specific. I can use this shortcut on any job. To remove the shortcut, I would go to User Settings, Programming, Autoreplacements and remove this line: wcb=Worker's Compensation Board.

## Save the Dates: Eclipse Users VirtuCon 6 – January 2025

**The Eclipse Users Group will hold VirtuCon 6 in January 2025.**

Information and registration will be available soon at [EclipseUsers.com](http://EclipseUsers.com).

To start the conference, a free promotional event for both steno and voice is planned for Thursday, evening January 2nd.

A major difference in this year’s conference is that the six-hour classes at the basic, intermediate, and advanced levels will be broken up into three-hour sessions. That should make them less strenuous. More importantly, **the basic, intermediate, and advanced classes will NOT be simultaneous.** So if you’d like to attend the basic class and then the intermediate class and then the advanced class, you can do so this year. That alone would allow you to obtain 18 hours of continuing education credit.

As always, a great variety of classes will be offered for users of both the steno and voice versions of Eclipse.

*Make plans to start 2025 with VirtuCon 6.*

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